

**CULBERTSON SCHOOL DISTRICT #17 J/R/C**  
**RICHLAND/ROOSEVELT COUNTIES**  
**CULBERTSON, MONTANA**

**NOTICE OF REGULAR SCHOOL BOARD MEETING**

**Tuesday–October 20, 2020, 6:30 PM**

PREVIEW BILLS.....6:15 PM

CALL TO ORDER.....6:30 PM

**ROLL CALL**

- 01. Action, establish quorum

**RECOGNITION OF VISITORS**

- 02.

**APPROVE AGENDA**

- 03. Action, approve agenda

**PUBLIC COMMENT FOR AGENDA ITEMS**

- 04.

**MINUTES OF PREVIOUS MEETINGS**

- 05. Action, approve minutes from the following meeting(s)
  - a. September 15, 2020 (Negotiation Committee Meeting)
  - b. September 15, 2020 (Regular Board Meeting)
  - c. October 7, 2020 (Special Board Meeting)

**FINANCE REPORT**

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

**REPORTS**

- 07. Information, Student Representative Report
- 08. Information, Teacher Report
- 09. Information, Activities Director Report
- 10. Information, Technology Systems Administrator Report
- 11. Information, Principal Report
- 12. Information, District Clerk Report
- 13. Information, Superintendent Report

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever changing world.

**UNFINISHED BUSINESS**

14. Action, Health and Safety Plan

**NEW BUSINESS**

15. Action, Resignation
16. Action, 2020-2021 Classified Staff Contract(s)
  - a. Custodian
17. Action, 2020-2021 Extra-Curricular Contract(s)
  - a. High School Boys' Basketball Assistant Coach(es)
18. Action, 6<sup>th</sup> Grade Participation in Junior High Girls' Basketball
19. Action, Disposition of Property - Tractor

**PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- 20.

**REPORTS (Continued)**

21. Information, Trustees Reports/Requests.

**DATE/TIME FOR NEXT MEETING**

22. Date: Tuesday, November 17<sup>th</sup>      Time: 6:30 p.m.  
Potential Conflicts: None      Suggested Changes: None

**ADJOURNMENT**

23. Time of adjournment: \_\_\_\_\_

\* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

**Mission**

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# Public Comment

## (Agenda Items)

The Culbertson School Board of Trustees would like to encourage public comment on any agenda item during the time that it is presented. If any visitor has any particular agenda item or items on which to comment, we would ask that you please indicate your intentions by raising your hand at that time so that the chair may properly recognize you.

Thank you.

SCHOOL BOARD MINUTES  
COMMITTEE MEETING  
September 15, 2020  
Tuesday – 6:00 p.m.

The Negotiations Committee met for contract negotiations on September 15, 2020 at 6:03 p.m. Trustees present were: Paul Finnicum. Representatives were: Dave Solem and Lora Finnicum.

No visitors were present. Notice for public comment given. Committee discussed activities director's contract. AD salary currently is \$5,000 and has not increased since first contract in 2012-13. Recommendation is to tie salary increases to the Master's Agreement for the automatic 1.95/3.90 percent increases, with retroactive pay. Mr. Solem will be arranging for bus drivers for all activity travel. Class field trips will still be handled by the Activities Secretary. Meeting adjourned at 6:06 p.m.

\_\_\_\_\_  
Chairman of the Board

  
\_\_\_\_\_  
Clerk

SCHOOL BOARD MINUTES  
REGULAR MEETING  
September 15, 2020  
Tuesday – 6:30 p.m.

The Board met in regular session on Tuesday, September 15, 2020, at 6:32 p.m. Trustees present were: Chair Paul Finnicum, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder, Mike Olson, Dave Solem, and Lora Finnicum. Visitors were recognized.

Gy Salvevold made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

Mark Colvin made motion to approve the minutes of August 11<sup>th</sup> (regular board) and August 19, 2020 (special board) meeting(s). Gy Salvevold seconded motion. Motion carries unanimously.

Mark Colvin made motion to pay the September bills, approve investments, note cash and extra-curricular balances. Eric Bergum seconded motion. Motion carries unanimously.

Payroll Warrants	233 to 270
Claims Warrants	187 to 247

Reports were presented. Installation is progressing on the Pixellot cameras for the gym and football field. Troubleshooting continues on the football field lights. The 2019-20 audit has been completed and the report should be presented at the next board meeting.

Gy Salvevold made motion to adopt policies (Sections 3000 and 5000) as presented. No comments were received. Mark Colvin seconded motion. Motion carries unanimously.

The Health & Safety Plan was discussed. Additional adjustments may need to be made as issues develop. Until the mandate from the governor has been lifted, masks will be required when social distancing is not possible. Refusal to wear a mask will be considered a dress code violation and handled accordingly. Gy Salvevold made motion to add enforced mask wearing to the Health & Safety Plan as part of the dress code. Eric Bergum seconded motion. Staff and administration will be enforcing the mask mandate. Motion carries unanimously.

Eric Bergum made motion to hire Joseph McCarty as part-time student custodian and Taleasha DePriest-Grubb as part-time Activity Secretary's Helper, pending background check. Mark Colvin seconded motion. Motion carries unanimously.

Mark Colvin made motion to hire Keri Hauenstein as Junior Class Advisor. Gy Salvevold seconded motion. Motion carries unanimously.

Eric Bergum made motion to hire Guest Teachers Aaliyah Moon, Angela Miller, Taylor Stinson, and Maria Chilson, pending background checks. Mark Colvin seconded motion. Motion carries unanimously.

Negotiations Committee met with Dave Solem on the AD contract. Mark Colvin made motion to approve salary increases tied to the Master Agreement for the automatic 1.95/3.90 percent per year, retroactive to 2012-13. Gy Salvevold seconded motion. Mr. Solem will be scheduling activity bus drivers. Motion carries unanimously.

SCHOOL BOARD MINUTES  
REGULAR MEETING  
September 15, 2020  
Tuesday – 6:30 p.m.

— Gy Salvevold made motion to appoint Larry Crowder as the Title IX Section 504 Coordinator, with no compensation. Mark Colvin seconded motion. Motion carries unanimously.

Gy Salvevold made motion to approve the student attendance agreements with Sidney and Lambert as requested. Eric Bergum seconded motion. Motion carries unanimously.

Gy Salvevold made motion to approve the bus route changes as presented. Mark Colvin seconded motion. Motion carries unanimously.

Keri Hauenstein presented the Soles 4 Souls program which could provide daily wear or athletic schools to all students. Eric Bergum made motion to approve the participation in the program. Gy Salvevold seconded motion. Questionnaires would be distributed to parents for interest and need. Motion carries unanimously.

A special board meeting will be scheduled prior to the next regular meeting to develop board goals. Goal expressed to provide additional training on technology and distance learning.

— Notice was given for public comment for non-agenda items. Concern received regarding fundraising options for classes under covid mandates. Groups would be encouraged to contact the school for additional guidance regarding raffles or meals. Mark Colvin made motion to adjourn. Gy Salvevold seconded motion. Motion carries unanimously. Meeting adjourned at 7:35 p.m.

\_\_\_\_\_  
Chairman of the Board

  
\_\_\_\_\_  
Clerk

SCHOOL BOARD MINUTES  
SPECIAL MEETING  
October 7, 2020  
Wednesday – 7:00 a.m.

The Board met in special session on Wednesday, October 7, 2020, at 7:00 a.m. Trustees present were: Chair Paul Finnicum, Luke Anderson, Eric Bergum, Mark Colvin, and Gy Salvevold. Representatives were: Larry Crowder and Lora Finnicum.

Visitors were recognized. Luke Anderson made motion to approve the agenda. Eric Bergum seconded motion. Motion carries unanimously. Notice for public comment given.

No recommendation available for custodian contract and will continue to advertise.

Mark Colvin made motion to hire Janelle Ator as JH Girls' Head Basketball Coach and Sabrina Labatte as JH Girls' Assistant Basketball Coach. Gy Salvevold seconded motion. Labatte will be leaving mid-November for assistant coaching in high school; may need additional coach at her departure. Depending on numbers, 6<sup>th</sup> graders may be requested to participate. Motion carries unanimously.

John Deere tractor quotes were presented and discussed. Current tractor is 12 years old and has more than 2,800 hours and could be used as trade-in or auctioned off. Recommendation would be the 3046R model for snow removal and brooming. Gy Salvevold made motion to purchase and finance the John Deere 3046R with broom attachment. Eric Bergum seconded motion. Motion carries unanimously.

Notice for public comment given on non-agenda items. Meeting adjourned at 7:22 a.m.

\_\_\_\_\_  
Chairman of the Board

  
Clerk

**CULBERTSON SCHOOL DISTRICT CASH FLOW REPORT**  
for the month of **SEPTEMBER 30, 2019**

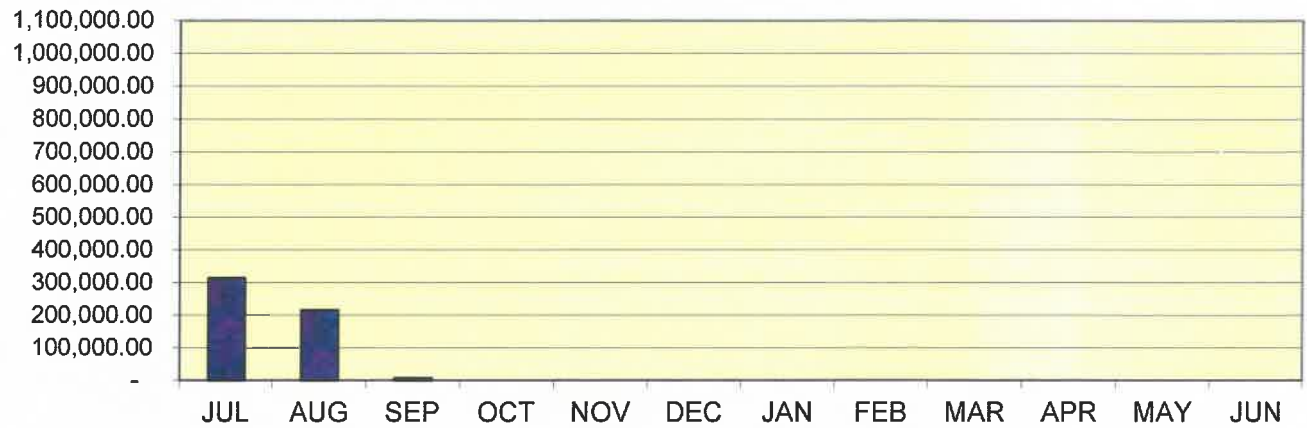
FUND	BEGINNING BALANCE	RECEIPTS	INVESTMENTS IN	INVESTMENTS OUT	DISBURSEMENTS	ENDING BALANCE	TREASURER BALANCE	VARIANCE
<b>GENERAL</b>	(45,385.34)	78,130.72	-	-	186,210.38	(153,465.00)	(153,465.00)	-
<b>TRANSFER</b>	19,049.45	22,943.35	47,590.00	-	22,134.05	67,448.75	67,448.75	-
<b>RETIREMENT</b>	65,677.68	17,597.65	-	-	19,924.91	63,350.42	63,350.42	-
<b>MISC</b>	66,589.33	5,932.00	-	-	45,095.59	27,425.74	27,425.74	-
Misc	5,696.57	-	-	-	783.57	4,913.00		
Title	-				18,951.60	(18,951.60)		
CARES	56,690.21				19,477.63	37,212.58		
Ind Ed	2,765.00				2,392.86	372.14		
JMG	2,182.53				387.93	1,794.60		
SRS	(5,931.01)	5,932.00			3,102.00	(3,101.01)		
JOM	5,186.03					5,186.03		
<b>AD ED</b>	4,219.71	15.91	-	-	288.00	3,947.62	3,947.62	-
<b>COMPACT</b>	1.66		-	-		1.66	1.66	(0.00)
<b>IMPACT</b>	(40,603.54)		-	-	-	(40,603.54)	(40,603.54)	-
<b>TECH</b>	1,314.09		-	-	199.99	1,114.10	1,114.10	-
<b>FLEX</b>	-		-	-		-	-	-
<b>PR</b>	4,194.24	278,311.91	-	-	275,446.03	7,060.12	7,060.12	(0.00)
<b>CL</b>	2,750.00	167,426.42	-	-	159,719.97	10,456.45	10,456.45	-
<b>ELEM</b>	77,807.28	570,357.96	47,590.00	-	709,018.92	(13,263.68)	(13,263.68)	(0.00)
<b>GENERAL</b>	(126,314.03)	49,144.90	-	-	92,712.54	(169,881.67)	(169,881.67)	-
<b>TRANSFER</b>	26,521.95	8,463.91	20,177.00	-	15,303.50	39,859.36	39,859.36	-
<b>LUNCH</b>	1,888.80	5,044.11	-	-	5,004.24	1,928.67	1,928.67	-
<b>RETIREMENT</b>	111,231.64	13,244.74	-	-	11,158.72	113,317.66	113,317.66	-
<b>MISC</b>	38,076.26	5,000.00	-	-	16,608.10	26,468.16	26,468.16	-
Misc	3,769.27		-	-	1,364.43	2,404.84		
CARES	33,476.46				12,046.96	21,429.50		
AG	(814.53)				2,808.79	(3,623.32)		
BUS	-					-		
JMG	1,675.01	5,000.00			387.92	6,287.09		
Perkins	(29.95)					(29.95)		
<b>AD ED</b>	11.06	14.19	4,045.00	-	288.00	3,782.25	3,782.25	-
<b>DR ED</b>	0.66	0.54	2,563.00	-		2,564.20	2,564.20	-
<b>COMPACT</b>	0.72	-	-	-		0.72	0.72	0.00
<b>IMPACT</b>	(45,561.55)		-	-		(45,561.55)	(45,561.55)	-
<b>TECH</b>	0.08	0.18	845.00	-	200.00	645.26	645.26	-
<b>FLEX</b>	0.84		2.00	-		2.84	2.84	-
<b>ENDOW</b>	45,605.32	29.85	140,553.00	6,980.00		179,208.17	179,208.17	-
<b>HS</b>	51,461.75	80,942.42	168,185.00	6,980.00	141,275.10	152,334.07	152,334.07	0.00
<b>TOTAL</b>	129,269.03	651,300.38	215,775.00	6,980.00	850,294.02	139,070.39	139,070.39	(0.00)

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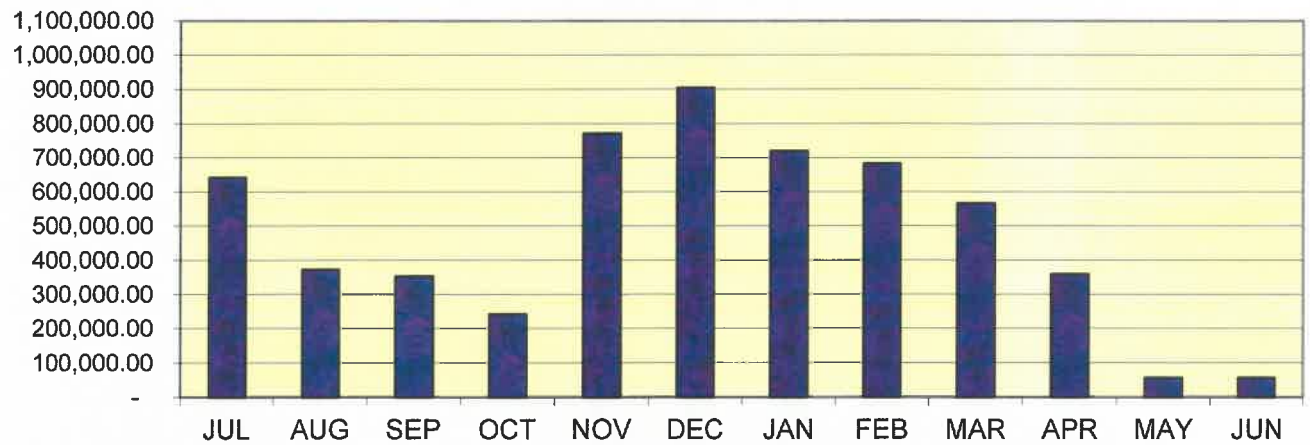


		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
201	101 General	-	-	-	-	-	-	-	-	-	-	-	-
	110 Transport	42,791.00	47,590.00	-	-	-	-	-	-	-	-	-	-
	114 Retirement	10,633.00	-	-	-	-	-	-	-	-	-	-	-
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	117 Adult Ed	4,713.00	-	-	-	-	-	-	-	-	-	-	-
202	121 Comp Abs	5,264.00	-	-	-	-	-	-	-	-	-	-	-
	126 Impact Aid	18.00	-	-	-	-	-	-	-	-	-	-	-
	128 Technology	1.00	-	-	-	-	-	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	201 General	-	-	-	-	-	-	-	-	-	-	-	-
	210 Transport	33,623.00	20,177.00	-	-	-	-	-	-	-	-	-	-
	212 Hot Lunch	1,888.00	-	-	-	-	-	-	-	-	-	-	-
203	214 Retirement	20,844.00	-	-	-	-	-	-	-	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	4,663.00	4,045.00	-	-	-	-	-	-	-	-	-	-
	218 Drivers Ed	313.00	2,563.00	-	-	-	-	-	-	-	-	-	-
	221 Comp Abs	3,341.00	-	-	-	-	-	-	-	-	-	-	-
204	226 Impact Aid	11.00	845.00	-	-	-	-	-	-	-	-	-	-
	228 Technology	-	2.00	-	-	-	-	-	-	-	-	-	-
	229 Flex	2.00	-	-	-	-	-	-	-	-	-	-	-
1	281 Endow	186,114.00	140,553.00	6,980.00	-	-	-	-	-	-	-	-	-
	TOTAL	314,219.00	215,775.00	6,980.00	-	-	-	-	-	-	-	-	-
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
205	101 General	-	-	-	-	88,659.00	130,578.00	2,016.00	28,859.00	-	-	-	-
	110 Transport	7,813.00	-	-	-	-	9,129.00	90,599.00	76,640.00	-	-	-	-
	114 Retirement	-	-	-	-	-	-	11,691.00	-	-	-	-	-
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	117 Adult Ed	8,897.00	-	-	-	-	9,512.00	9,384.00	8,866.00	-	-	-	-
1	121 Comp Abs	11,920.00	-	-	-	-	-	13,908.00	13,716.00	-	-	-	-
	126 Impact Aid	1,949.00	-	-	-	-	-	-	-	-	-	-	-
	128 Technology	-	-	-	-	-	1.00	1.00	1.00	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	315,911.00	242,258.00	203,086.00	193,709.00	294,350.00	240,582.00	206,030.00	220,521.00	239,069.00	161,265.00	-	-
	201 General	-	-	-	-	-	11,703.00	-	-	-	-	-	-
	210 Transport	29,704.00	-	-	-	63,156.00	133,670.00	59,499.00	51,026.00	38,981.00	-	-	-
	212 Hot Lunch	4,752.00	-	-	-	-	13,051.00	10,976.00	11,378.00	10,001.00	-	-	-
2	214 Retirement	83,857.00	-	-	-	105,068.00	143,022.00	107,018.00	143,079.00	131,068.00	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	10,053.00	-	-	-	10,492.00	10,116.00	9,806.00	9,226.00	7,467.00	-	-	-
	218 Drivers Ed	1,513.00	-	-	-	2,489.00	2,489.00	2,490.00	2,298.00	2,059.00	789.00	-	-
	221 Comp Abs	11,969.00	5,305.00	-	-	11,974.00	11,974.00	11,976.00	11,980.00	11,791.00	11,578.00	-	-
2	226 Impact Aid	40.00	-	-	-	-	-	-	-	26,060.00	4.00	-	-
	228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	229 Flex	2.00	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00	-	-
	281 Endow	153,929.00	125,000.00	150,000.00	48,928.00	195,846.00	189,715.00	185,893.00	106,470.00	100,063.00	186,026.00	57,668.00	57,668.00
	TOTAL	642,309.00	372,563.00	353,086.00	242,637.00	772,036.00	905,544.00	721,289.00	684,062.00	566,561.00	359,664.00	57,668.00	57,668.00
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
206	101 General	-	-	-	-	-	93,446.00	72,439.00	174,830.00	47,673.00	-	-	-
	110 Transport	-	-	-	-	-	44,579.00	16,383.00	7,081.00	19,300.00	-	-	19,575.00
	114 Retirement	-	-	-	-	-	31,328.00	-	-	-	-	-	111,732.00
	115 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	117 Adult Ed	-	-	-	-	-	-	5,477.00	5,310.00	5,319.00	-	-	8,568.00
1	121 Comp Abs	-	-	-	-	-	-	1.00	1.00	1.00	-	-	1.00
	126 Impact Aid	-	-	-	-	-	-	47,315.00	10,752.00	10,767.00	-	-	1,949.00
	128 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	129 Flex	-	-	-	-	-	-	-	-	-	-	-	-
	182 Interlocal	-	470,668.00	207,404.00	207,015.00	254,997.00	268,432.00	219,599.00	239,435.00	265,417.00	216,063.00	222,520.00	196,113.00
	201 General	-	-	-	-	-	8,755.00	-	7,909.00	-	-	-	-
	210 Transport	-	-	-	-	-	39,194.00	34,574.00	27,811.00	15,605.00	-	-	20,363.00
	212 Hot Lunch	-	-	-	-	-	7,623.00	3,222.00	-	842.00	-	-	2,960.00
2	214 Retirement	-	69,218.00	-	-	32,660.00	44,627.00	-	16,884.00	-	-	-	-
	215 Misc Fed	-	-	-	-	-	-	-	-	-	-	-	-
	217 Adult Ed	-	-	-	-	6,348.00	6,890.00	5,034.00	7,032.00	7,082.00	-	-	9,923.00
	218 Drivers Ed	-	-	-	-	2,140.00	2,140.00	2,140.00	2,141.00	2,142.00	-	-	1,853.00
	221 Comp Abs	-	-	-	-	2.00	2.00	2.00	2.00	2.00	-	-	2.00
	226 Impact Aid	-	-	-	-	9,579.00	21,075.00	21,078.00	56,786.00	6,040.00	-	-	40.00
	228 Technology	-	-	-	-	-	-	-	-	-	-	-	-
	229 Flex	-	-	-	-	-	2.00	2.00	2.00	2.00	-	-	2.00
9	281 Endow	-	138,355.00	-	-	2.00	130,505.00	110,505.00	110,545.00	59,156.00	59,094.00	65,000.00	153,909.00
	TOTAL	-	678,241.00	207,404.00	207,015.00	305,728.00	698,598.00	537,771.00	666,521.00	439,348.00	275,157.00	287,520.00	526,990.00

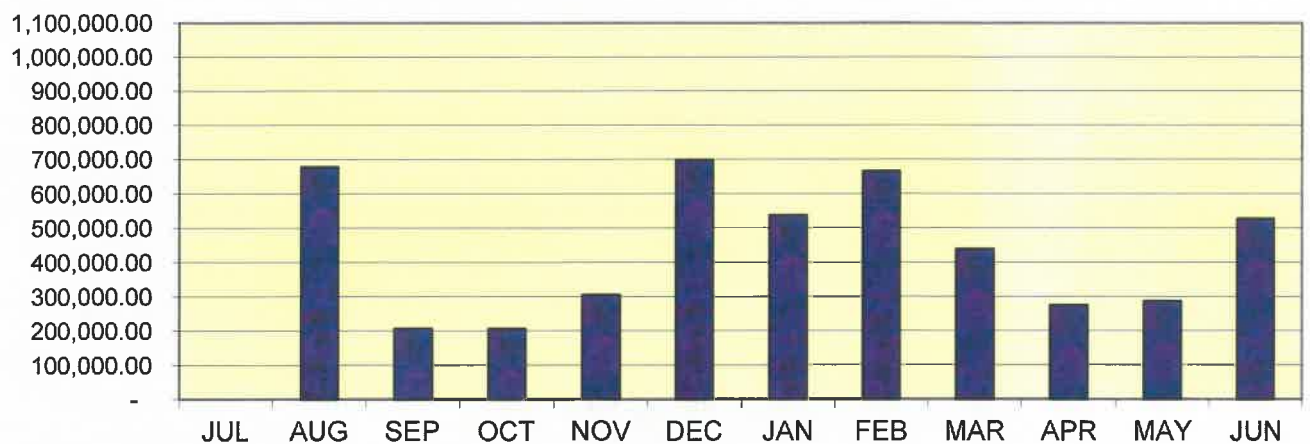
### 2020-21 INVESTMENTS



### 2019-20 INVESTMENTS



### 2018-19 INVESTMENTS



## Culbertson Public School

Totals Report for September 2020  
2020-2021

10/13/2020  
12:20:56 PM

Checking  
Savings  
Investments

Account	Beginning	+	Receipts	-	Expenditures	+	Transfers	=	Ending
1 - ANNUAL	3,130.43		609.95		0.00		0.00		3,740.38
2 - ATHLETICS	7,122.88		9,759.37		5,744.93		0.00		11,137.32
3 - SOPHOMORE CLASS 2023	904.92		97.62		0.00		0.00		1,002.54
4 - FRESHMAN CLASS 2024	0.00		1,485.22		0.00		0.00		1,485.22
5 - SENIORS 2020	0.00		66.46		45.00		0.00		21.46
6 - SENIOR CLASS 2021	2,256.44		0.00		0.00		0.00		2,256.44
7 - 8TH GRADE	0.00		0.00		0.00		0.00		0.00
8 - CHEERLEADER	765.56		0.00		0.00		0.00		765.56
9 - FFA	7,992.93		4,838.74		1,475.59		0.00		11,356.08
10 - BAND/CHOIR	4,802.12		1,725.00		128.80		0.00		6,398.32
11 - STUDENT COUNCIL	5,611.29		0.00		300.00		0.00		5,311.29
12 - SPEECH AND DRAMA	1,305.42		0.00		0.00		0.00		1,305.42
13 - VO-AG REVOLVING	1,895.49		0.00		0.00		0.00		1,895.49
14 - JUNIOR CLASS 2022	1,548.92		19.48		54.36		0.00		1,514.04
15 - PLAY	1,978.05		0.00		0.00		0.00		1,978.05
16 - JMG	2,438.27		0.00		40.11		0.00		2,398.16
17 - BPA	7,355.14		1,126.86		2,418.32		0.00		6,063.68
18 - EXPLORE AMERICA	8,345.45		0.00		0.00		0.00		8,345.45
19 - MUSIC PARENTS	2,601.75		0.00		0.00		0.00		2,601.75
20 - ART	1,576.68		0.00		0.00		0.00		1,576.68
21 - LIBRARY	1,464.42		0.00		0.00		0.00		1,464.42
22 - SPANISH CLUB	15.49		0.00		0.00		0.00		15.49
23 - INDIAN CLUB	0.00		0.00		0.00		0.00		0.00
24 - SCIENCE OLYMPAID	3,393.75		0.00		0.00		0.00		3,393.75
-----	66,505.40	+	19,728.70	-	10,207.11	+	0.00	=	76,026.99



October 2020 AD report

Culbertson Board of Trustees,

Fall elementary and junior high activities have ended. Junior high basketball practice began on Oct 12 with 22 boys and 7 girls. District volleyball will be held in Bainville and Culbertson Oct 29-31. State cross country will be held Oct 24 in Kalispell with eleven runners competing (5 boys and 6 girls).

Sincerely,

David Solem

Mr. Olson  
Technology Report  
School Board Meeting  
October 20, 2020

NFHS camera has been installed in the gym and Football field. We are still having software issues with their system. Mr. Solem and I are working with the company to get it resolved.

The windows 10 project is complete. All computers have been upgraded to Win 10.

Austin and I are working on smartboard replacement. Most rooms that are getting the new boards have selected to go with a rail system for mounting.

Mr. Olson  
Principal Report  
School Board Meeting  
October 20, 2020

Parent/Teacher conferences were held throughout the week of Sept 23 to Oct 2. Teachers contacted parents through phone, email, and letters home.

Homecoming Activities went well. Student Council held a dance on Saturday evening.

I will be attending MCEL (virtually) meetings on Oct 15-16. I will give an update at the school board meeting.

Miss Montana will be in the school on Oct 20<sup>th</sup> to teach students about self-defense and bullying.

As of 9-12-20

Month	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	13	22	22	17	22	14	19	29	17	17	26	21	15	254
Sept	16	22	22	18	22	15	20	29	19	18	28	21	15	265
Oct	18	23	23	18	22	15	19	30	19	17	28	21	16	269
Nov														0
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	8	1	2	0	4	2	2	1	4	2	4	1	1	32
Transferred	0	3	0	4	5	0	4	2	1	3	1	3	1	27
Total In/Out	8	4	2	4	9	2	6	3	5	5	5	4	2	59

Ended the 2019-2020 year with 276

# Culbertson School Board Meeting

## Superintendent's Report

### October 20, 2020

A. Events that I plan to attend for October and November.

October 5 <sup>th</sup>	Northern Plains Special Education Law Conference - Virtual
October 6 <sup>th</sup>	Northern Plains Special Education Law Conference - Virtual
October 7 <sup>th</sup>	Culbertson Special School Board Meeting
	NEMASS Meeting - Virtual
October 8 <sup>th</sup>	District 2C Athletic Conference Meeting - Virtual
October 9 <sup>th</sup>	Eastern C Division Football Meeting – Virtual
October 10 <sup>th</sup>	HS Football vs. Circle HERE
October 12 <sup>th</sup>	Eastern C Division Football Meeting – Virtual
	Culbertson Town Council Meeting
October 13 <sup>th</sup>	Culbertson Music Concert
October 14 <sup>th</sup>	MSGIA Board Meeting – Virtual
	MSGIA Business Meeting – Virtual
	School Administrators of Montana Business Meeting – Virtual
October 15 <sup>th</sup>	MCEL Conference – Virtual
	Culbertson Lions Club Meeting
October 16 <sup>th</sup>	MCEL Conference - Virtual
	HS Volleyball vs. R&L HERE
October 19 <sup>th</sup>	Eastern C Division Football Meeting – Virtual
	HS Volleyball vs. MonDak HERE
October 20 <sup>th</sup>	District 2C Athletic Meeting – Virtual
	Culbertson School Board Meeting
October 24 <sup>th</sup>	HS Volleyball vs. Nashua HERE
October 25 <sup>th</sup>	District 1C Volleyball Meeting @ Wolf Point
October 26 <sup>th</sup>	Eastern C Division Football Meeting
October 27 <sup>th</sup>	JH Basketball vs. Froid/Lake HERE
	Culbertson Fire Department Meeting & Training
October 29 <sup>th</sup>	District 1C Volleyball Tournament HERE
October 30 <sup>th</sup>	District 1C Volleyball Tournament HERE
October 31 <sup>st</sup>	District 1C Volleyball Tournament HERE
November 4 <sup>th</sup>	NEMASS Meeting - Virtual
November 5 <sup>th</sup>	Culbertson Chamber of Commerce Meeting
	Eastern C Division Volleyball Meeting @ Sidney
	Eastern C Division Volleyball Tournament @ Sidney*
November 6 <sup>th</sup>	Eastern C Division Volleyball Tournament @ Sidney*
November 7 <sup>th</sup>	JH Basketball vs. Plentywood HERE
	Eastern C Division Volleyball Tournament @ Sidney*
November 9 <sup>th</sup>	Culbertson Town Council Meeting
November 10 <sup>th</sup>	JH Basketball vs. Frontier HERE
	Culbertson Fire Department Meeting

\*if the Culbertson Team Qualifies

November 12 <sup>th</sup>	JH Basketball vs. R&L HERE State C Volleyball Tournament @ Bozeman*
November 13 <sup>th</sup>	State C Volleyball Tournament @ Bozeman*
November 14 <sup>th</sup>	JH Basketball vs. Bainville HERE State C Volleyball Tournament @ Bozeman*
November 17 <sup>th</sup>	Culbertson School Board Meeting
November 18 <sup>th</sup>	Culbertson Town Council Planning Board Meeting
November 21 <sup>st</sup>	JH Basketball vs. MonDak HERE
November 23 <sup>rd</sup>	MHSA Executive Board Meeting @ Helena or Virtual
November 24 <sup>th</sup>	Culbertson Fire Department Training

\*if the Culbertson Team Qualifies

#### B. Other items for your review and consideration:

1. The second Community-wide School (Strategic) Planning Meeting has been postponed due to the COVID-19 School Closures. I will let you know a date when Debra Silk is able to reschedule.
2. I have completed the Federal E-grants applications for our Federal Title I, Title II, and Title IV grant monies plus the Federal IDEA grant application and the new Perkins V application.
3. I have begun work on the 2020-2021 TEAMS (Accreditation) Report. This report is due to OPI by December 1<sup>st</sup>.
4. My congratulations to the Board for their Golden Gavel Award. I believe it is the first time this award has been received by the Board.
5. The MHSA Annual Meeting that was previously scheduled for Monday, January 18<sup>th</sup> in Butte will now be conducted virtually.
6. This school year has certainly been different. Never before have I seen such a high volume of absenteeism (almost exclusively due to COVID-19). Never before have I used my eraser so much on my calendar of school events. Never before have I seen so many masked individuals in the school building. Never before have I used so much hand sanitizer. Never before have I attended so many conferences and meetings virtually. And this list goes on and on and on.
7. Just so we don't forget, here are a few projects to think about in the short term and long term (in no particular order of importance):
  - o Replacement of the oldest section of Playground Equipment
  - o Replacement of the Football Field Lights
  - o Old Armory: Renovation or Demolition
  - o Replacement of the cinder track with an all-weather track.
  - o Building or purchasing teacher housing.
  - o Building an auditorium for music performances and plays
  - o Re-establishment of the Family Consumer Science classroom and the corresponding student organization FCCLA (Family, Career and Community



Leaders of America).

8. Here are a few items that might be part of the regular November Board meeting agenda:
  - Possible Guest teacher applications
  - Any Remaining Extra-Curricular Contracts for the 2020-2021 School Year
  - 2019-2020 Audit Report
  - Fall 2021 Coaching Contracts
  - 2021 Graduation Date/Time

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5779 (home), 478-3330 (cell), or by email at [crowderl@culbertson.k12.mt.us](mailto:crowderl@culbertson.k12.mt.us) at any time.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 14

**AGENDA TITLE:** Health and Safety Plan

**SUMMARY:** Attached please find a copy of the plan that was adopted by the Board in August.

At this time there are no COVID positive students or staff. We do have a few students and one teacher quarantined due to contact tracing, but they should all return soon.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Culbertson School District

## Health & Safety Plan

### August 2020

The Culbertson School Board of Trustees recognizes the challenges and the impacts that COVID-19 has on the health and safety of the students and the staff of the Culbertson School District. To this end, the Board shall:

1. Develop, adopt, and implement a School District Health and Safety Plan.
  - a. Identify a Pandemic Coordinator and Pandemic Team that will meet regularly to monitor the effectiveness of the Health and Safety Plan and recommend changes, as needed.
  - b. Consider adoption of the 1900 COVID-19 Emergency Series of Model Board Policies from MTSBA that specifically address this pandemic.
  - c. Consider the declaration of a continuous state of emergency through June 30, 2021 in case there were to be a COVID-19 outbreak in our school and/or community.
  - d. Consider authorizing off-site instruction if an outbreak makes onsite instruction unfeasible.
  - e. Consider authorizing the administration to determine and declare proficiency learning status at each grade level and in each subject area. This will serve as an alternative to meeting aggregate hours of pupil instruction.
  - f. Consult with local health officials and the County Health Department on the development and implementation of this School District Health and Safety Plan.
  - g. Follow all CDC guidelines if a student or staff member tests positive for COVID-19.

The Culbertson School District Health and Safety Plan shall have three phases of implementation in accordance with the Governor's Plan for Reopening Schools.

#### Phase One and Phase Two

##### Academic:

- I. Off-Site Learning Only
  - a. Technology devices will be distributed, upon request, to all students in grades 3-12.
  - b. Classes will meet via technology when available and appropriate.
  - c. Learning materials will be delivered electronically, by mail, or personally delivered to students/families.
  - d. Staff will receive training to serve students through remote learning.

- e. Communication from teachers to students and parents will be via emails and phone calls on a weekly basis at a minimum.
- f. Consideration for IEP and Section 504 accommodations will be recognized and implemented for each student in each applicable subject.

Academic:

- I. On-Site Learning Only
  - g. Accommodations will be made for students and staff in an at-risk group or for those caring for someone in an at-risk group.
  - h. Use of the Google platform for lessons at least one day per week at the junior high and high school levels as a bridge for potential off-site learning.
  - i. Consider elementary students remaining in their homerooms during specialist time, if possible.

Physical and Structural:

- I. On-Site Learning Only
  - a. Consider staggering the arrival and unloading of buses at the school.
  - b. Consider increased parking distance between buses for the purpose of loading buses at the conclusion of school each day.
  - c. Implementation of strategies to keep students from congregating at school entrances before school and at the conclusion of lunch and/or recess time.
  - d. Clean and sanitize facilities daily in accordance with CDC guidelines.
  - e. Allow for the optional wearing of masks by students and staff while on campus unless masks are otherwise required by the county health department or other governmental entity.
  - f. HVAC filters will be changed in accordance with CDC guidelines.
  - g. Protocols will be implemented to reduce the number of students and staff touching door surfaces when entering and leaving the building during recess times.
  - h. Student seating in classrooms will be done to maximize social distancing.
  - i. Protocols will be implemented to minimize student contact while transitioning between classes during the school day.
  - j. The lunchroom will utilize all available tables to maximize social distancing during lunchtime.
  - k. Schedules will be made for regular handwashing and sanitizing for staff and students throughout the school day.

Social, Emotional, and Behavioral:

- I. On-Site or Off-Site Learning
  - a. Staff training will be offered to identify students struggling with trauma.

- b. Resources and training will be offered for students and staff recovering from traumatic events.
- c. Information will be provided to parents in an effort to assist students cope with tragedies.
- d. Share information about support services available for staff, students, and parents.
- e. Expand mental health outreach and treatment strategies for staff and students struggling with trauma.

Transportation:

- I. On-Site Learning Only
  - a. Assign seating charts on the buses with family members sharing seats if necessary.
  - b. Maximum social distancing will be utilized on all buses.
  - c. Cleaning of buses in accordance with CDC guidelines.
  - d. Utilize the flexibility in the transportation fund to provide instructional services to students.

Business:

- I. On-Site or Off-Site Learning
  - a. Adopt and implement the COVID-19 Emergency 1900 series policies to support and enhance the district's financial options.
  - b. Review technology and operational needs.
  - c. Communicate with the Roosevelt County and local area EMS managers to assess the PPE supply chain.

Extra-curricular Activities:

- I. On-Site Learning
  - a. Review each event that may be held at the school facilities to develop protocols and guidelines based on number attendees and the logistics of the district's various indoor and outdoor settings.
  - b. Make every attempt to accommodate at-risk individuals who may not be able to attend events on school grounds.
  - c. Consider social distancing guidelines for meals, etc.
  - d. Encourage on-line/virtual events when available.
  - e. Utilize outdoor venues when possible for increased social distancing and air flow.
  - f. Frequently disinfect all equipment in accordance with CDC guidelines.
  - g. Exercise social distancing on bus travel to the greatest extent possible with family members sharing seats when necessary.
  - h. Minimize the length of bus travel whenever possible.

Phase Three (On-Site Learning Only):

- I. Follow CDC guidelines at all times.

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 15

**AGENDA TITLE:** Resignation

**SUMMARY:** Francis Labounty resigned his position as custodian effective September 23<sup>rd</sup>. I recommend the Board accept his resignation and release him from the remainder of his 2020-2021 contract.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 16

**AGENDA TITLE:** 2020-2021 Classified Staff Contract(s)

**SUMMARY:** a. Custodian

Norine would like to recommend John Wilson for this full-time position pending background check.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 17

**AGENDA TITLE:** 2020-2021 Extra-Curricular Contract(s)

**SUMMARY:** a. High School Boys' Basketball Assistant Coach(es)

David Helmer is currently seeking individuals to fill these two (2) positions. There are no recommendations at this time, but that may change before the meeting on the 20th. On a side note, MHSA announced yesterday that the high school basketball season will be moved back a couple of weeks with practice beginning December 7<sup>th</sup> and games beginning January 4<sup>th</sup>.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					



**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 18

**AGENDA TITLE:** 6<sup>th</sup> Grade Participation in Junior High Girls' Basketball

**SUMMARY:** As noted in Dave Solem's AD report, there are currently seven (7) girls from 7<sup>th</sup> and 8<sup>th</sup> grade participating so far this year. Janelle and Sabrina would like to request that 6<sup>th</sup> grade girls be allowed to participate in the junior high program this year.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

**CULBERTSON PUBLIC SCHOOLS  
DISTRICTS 17 J/R/C  
BOARD AGENDA FACT SHEET**

**MEETING DATE:** 10-20-2020

**AGENDA ITEM #:** 19

**AGENDA TITLE:** Disposition of Property - Tractor

**SUMMARY:** The Board has several choices for the old tractor now that a new tractor has been approved for purchase at the special Board meeting on October 7<sup>th</sup>. The Board can:

1. sell the old tractor by
  - a. live auction (with or without minimum bid).
  - b. silent auction (with or without minimum bid).
  - c. sealed bid (with or without minimum bid).
2. keep the old tractor.

**BOARD ACTION**

	Motion	Second	Aye	Nay	Abstain
Finnicum					
Anderson					
Salvevold					
Bergum					
Colvin					

# Public Comment

## (Non-Agenda Items)

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. The Board also recognizes the statutory and constitutional rights of the public to participate in governmental operations. To allow fair and orderly expression of public comments, the Board will permit public participation through oral or written comments during this “public comment” section. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments within a 3 minute time period. Citizens may comment on items within the jurisdiction of the school board that do not appear on this meeting’s agenda. Citizens may not comment on matters related to student or staff privacy or contested adjudicative matters. The Chairperson may control the comment period to ensure an orderly progression of the meeting and may redirect or terminate an individual’s statement when appropriate, including when statements are out of order, too lengthy, personally directed, abusive, obscene, or irrelevant.

Thank you.